

## ANNEXE 4

### Article 9 – The Standards Panel

#### 9.01 Standards Panel

The Council will determine the composition of and the role and function of the Standards Panel.

#### 9.02 Composition

(a) **Membership.** The Standards Panel will be composed of:-

- Nine councillors [other than the leader, and with a maximum of one member from the Executive];
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- Two members of a Town or Parish Council in the Council's area who cannot also be a District Councillor, to be appointed until the next full Town and Parish Council elections.

(c) **Town and Parish members.** One or more Town or Parish member must be present when matters relating to Town or Parish Councils or their members are being considered, except where they have an interest; and

(d) **Chairing the Panel.** The Chairman of the Panel will be appointed by Council.

#### 9.03 Role and Function

The Standards Panel will have the following roles and functions:-

- (a) promoting and maintaining high standards of conduct by councillors and co-opted members;
- (b) assisting the councillors and co-opted members to observe the Members' Code of Conduct;
- (c) advising the Council on the adoption or revision of the Members' Code of Conduct;
- (d) monitoring the operation of the Members' Code of Conduct;
- (e) advising on training for councillors and Independent Persons on matters relating to the Members' Code of Conduct;

- (g) Where the Monitoring Officer decided a hearing is necessary, hearing complaints received concerning the conduct of Waverley Borough members and the determination as appropriate
- (h) the exercise of (a) to (g) above in relation to the town and parish councils in Waverley Borough and the members of those town and parish councils;
- (k) in the event of a dispute arising from a breach of the Council's Local Protocols, the Standards Panel should use the same processes as for breaches of the Code.;
- (l) providing an advisory role to the Constitution SIG in matters pertaining to the Constitution.
- (a) **Appointment of Panel:** the Monitoring Officer in consultation with the Chairman of the Standards Panel will appoint Panels of no less than 3 members for the process of hearing and determining complaints received regarding member conduct that may have breached the Waverley Code of Conduct where these have been referred by the Monitoring Officer. The Panels will have the power to determine complaints.